

ADULT FRENCH COURSE AT LSF MONTPELLIER Notes for Students - Private Accommodation 2018 (Shared accommodation – Private Studio / Apartment)

LSF Adult School and Office - 6 rue Foch, 34000 Montpellier

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LSF Emergency Number 24/24: +33 611-562-696 or 06-11-56-26-96 if calling in France

ARRIVAL AND DEPARTURE PROCEDURES

A student week normally begins on the Sunday evening, and ends on the Saturday morning. We must be informed as soon as possible if your travelling arrangements do not coincide with this. If you book an extra night it will incur additional charges.

The hosts will welcome you directly at their place so please contact them by email **at least one week before your arrival** in order to organise this. If you want LSF to organise a transfer directly to your accommodation (at an extra cost) please let us know at least 72h in advance. The host will give you a key to the apartment and will do the inventory of fixtures with you. They will also explain to you how to go to LSF. An inventory of fixtures will also be done with the host on your departure and you will return the key to them. **You will have to leave a deposit of 150€ minimum in cash to your host on arrival (or a credit card number depending the host).** This deposit will be returned to you by your host on departure, except if you have lost your key, left your room unreasonably dirty or caused damage to your room.

LSF will ask all the students staying in a private accommodation for **a copy of a valid ID or Passport before their arrival and of your private civil liability & travel insurance.**

The payment of the accommodation (except for the 150€ deposit) will always be made through LSF and never through the host directly.

ACCOMMODATION

Services

The accommodation can either be an individual studio, an individual apartment or a shared accommodation. In the shared accommodation offer, you will have your own bedroom and share the common places such as the bathroom, the kitchen, the sitting-room and the toilets.

Cleaning and laundry

Bed linen and towels will be provided by your host.

The accommodation will be cleaned before your arrival, and cleaning products will be available on site - you should keep the place clean throughout your stay and leave it the way you found it, i.e. clean and tidy, the day of departure.

Each accommodation has its own rules, thanks for respecting them.

INSURANCE

You must be covered by civil liability and have a health and travel insurance. LSF can in no way be held responsible for any costs related to these areas. Any damage caused by the students will be charged to them by the host.

LSF and the hosts may not, in any circumstances, be held responsible for the loss or damage of your personal belongings during your stay.